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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Fishhawk Community Development District was held on **Tuesday, January 9, 2018, at 5:30 p.m.** located at the Osprey Club, 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

Terrie Morrison	<b>Board Supervisor, Chairman</b>
Randy Crouse	<b>Board Supervisor, Vice Chairman</b>
Steven Reiser	<b>Board Supervisor, Assistant Secretary</b>
Timothy Coffey	<b>Board Supervisor, Assistant Secretary</b>
Kerri McDougald	<b>Board Supervisor, Assistant Secretary (arrived at 5:45 p.m.)</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel; Petitt Worrell Rocha PLLC</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company, Inc.</b>
Holly Quigley	<b>Community Director; Fishhawk CDD</b>
Josh McGarry	<b>Representative, Aquatic Systems</b>
Kerry Adams	<b>Representative, CLM</b>
Audience	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order at 5:30 p.m., read the roll call and it was determined that a quorum was met.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Jennifer Siegfried inquired about the community sign at Hawk Park Entrance being discolored.

**THRID ORDER OF BUSINESS**

**Presentation of Monthly Maintenance Inspection Reports**

**A. Field Inspection & Landscape Reports**

Mr. Toborg presented his Field Inspection report to the Board. Mr. Kerry Adams reported that numerous annuals have been replaced and Mr. Toborg discussed his plans to meet with Tim Coffey regarding the medians that are being looked at for upgrades.

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Community Director**

Ms. Quigley presented her monthly Operations report to the Board.

**B. District Counsel**

Mr. Craine reported that the legal agreement for the new pump track / skate park is being forwarded to Hillsborough County legal and that Hillsborough County was holding a meeting on January 10, 2018 regarding the park.

Mr. Craine reported that Fishhawk CDD III Board had agreed to take possession of the remnant parcel median that was previously considered to be conveyed to Fishhawk CDD.

**C. District Engineer**

Not present.

**D. District Manager**

Mr. Cox advised the Board that the next Board meeting was scheduled for 5:30 p.m. on Tuesday, February 13, 2018.

Mr. Cox reviewed the current action item list and current financials with the Board.

Ms. Quigley reported that the plans for the new Osprey Club playground have been approved by the County and she is now anticipating a possible February install.

Ms. Quigley also reported that the Hawk Park Club House has been gutted and painted as part of the conversion to a fitness center, and the equipment and new flooring are on order.

**FIFTH ORDER OF BUSINESS**

**Presentation of Monthly Maintenance Inspection Reports (Continued)**

**1. Aquatics Report**

Mr. McGarry reported that Water Lilies have been treated and reduced from Pond #2 and Thalia was removed from Pond #8. Mr. McGarry explained that the approved pond assessments for the top-ten ponds will be scheduled for the spring when the weather is more conducive to accurate assessments.

The Board approved reversal of its decision to put the aquatic service contract out to bid and approved renewal of the Aquatic Systems contract with no rate increase beginning February 1, 2018.

## **2. USDA Trappings Report**

Mr. Cox stated the USDA December 2017 report will be forwarded to the Board via email.

### **SIXTH ORDER OF BUSINESS**

#### **Consent Agenda Items/Business Administration**

Mr. Cox presented the consent agenda that contained the minutes of the Board of Supervisors' regular meeting held on December 12, 2017; and the Operation and Maintenance Expenditures for November 2017 totaling \$93,458.44 and the monthly Shared Costs report.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, the Board unanimously approved the consent agenda consisting of the minutes of the Board of Supervisors' regular meeting held on December 12, 2017; and the Operation and Maintenance Expenditures for November 2017 totaling \$93,458.44 and the monthly Shared Costs report, for the Fishhawk Community Development District.

### **SEVENTH ORDER OF BUSINESS**

#### **Discussion of Merger**

The Board discussed the current state of the potential merger with Fishhawk CDD II and III. The next step will be scheduling a meeting of the Chairmen to develop a potential timeline and clear understanding of the merger process, to be communicated back to their respective Boards. .

On a Motion by Ms. McDougald, seconded by Mr. Crouse, the Board approved with two opposed (Mr. Reiser and Mr. Coffey) to continue to proceed with the merger process with Fishhawk CDD II and Fishhawk CDD III for the Fishhawk Community Development District.

### **EIGHTH ORDER OF BUSINESS**

#### **Discussion of Vendor Agreements**

The Board requested staff to add the consideration of revisions to vendor agreements to the action item list 90 days out from a November 2018 expiration date so the Board can then consider new revenue sharing percentages for the agreements.

### **NINTH ORDER OF BUSINESS**

#### **Supervisor Requests**

No supervisor requests.

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**TENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board adjourned the meeting at 6:32 p.m. for Fishhawk Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman



# PROPOSAL

## #114



Date: 1-8-18

PROPERTY: FishHawk CDD I

SCOPE OF WORK: Extensive cleanup of Median just South of Merlin Glen located on Osprey Ridge Dr.

Area 1- Merlin Glen Median

Remove saw palmettos, remove any vines and low hanging limbs up to 15'

5 guys 4 days plus one tractor with grapple

\$7,400.00

Dump Fee

\$1,120.00

Grand Total \$8,520.00

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us.

Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: Jason Chambrot

\_\_\_\_\_  
Signature

*Jason Chambrot*  
\_\_\_\_\_  
Signature:



# PROPOSAL

## #115



Date: 1-8-18

PROPERTY: FishHawk CDD I

SCOPE OF WORK: Extensive cleanup of Medians, one South and one North of Kestrel Ridge located on Osprey Ridge Dr.

Area 1- 2 Medians by Kestrel Ridge on Osprey Ridge Dr.  
Remove saw palmettos, remove any vines and low hanging limbs up to 15'  
3 guys 3 days  
\$2,970.00

Dump Fee  
\$504.00

Grand Total \$3,474.00

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.  
An acceptance of this proposal within 30 days shall constitute a contract between us.  
Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: Jason Chambrot

\_\_\_\_\_  
Signature

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*Jason Chambrot*  
Signature:



## FishHawk Follow Up to Field Inspection Report CDD I

### December 20th 2017

1	CDD Council Put on Hold		
2	On Detail Rotation		
3	Detail and Mow Crew Notified		
4	Completed in Dec.		
5	On Detail Rotation		
6	On Detail Rotation		
7	Blvd. Moss and Tree Work Scheduled for Feb.		
8	On Detail Rotation		
9	Pest Control scheduled End of January		
10	Subdue Treatment for Jan. 15		
11	Work Order being generated Jan 5		
12	On Detail Rotation		
13	C-sac Crew Notified		
14	Install and Invoice week of Jan 31		
15	Completed Jan 5		
16	C-sac Crew Notified		
17	Detail Crew Notified		
18	Scheduled Week of Jan 19		
19	Detail Crew Notified		
20	Scheduled Week of Jan 19		
21	Irrigation check Week of Jan 19		
22	Detail Crew Notified		
23	Completed Jan 5		
24	Detail Crew Notified		
25	Detail Crew Notified		
26	Detail Crew Notified		
27	Treated with Aliette Fungicide Dec.		
28	Detail Crew Notified		
29	Construction Crew Scheduled Jan 22-Feb 2nd		
30	Construction Crew Scheduled Jan 22-Feb 2nd		
31	C-sac Crew Notified		
32	C-sac Crew Notified		
33	C-sac Crew Notified		
34	Blvd. Moss and Tree Work Scheduled for Feb.		