
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District was held on **Tuesday, July 12, 2016 at 5:30 p.m.** at the Osprey Club located at 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

Kerri McDougald	Board Supervisor, Chairman
Steven Reiser	Board Supervisor, Vice Chairman
Randy Crouse	Board Supervisor, Assistant Secretary
Terrie Morrison	Board Supervisor, Assistant Secretary
Timothy Coffey	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Shannon Nasekos	District Coordinator; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Craine Wolfe
Holly Quigley	Community Director; FishHawk CDD
Pat Rynkowski	Amenities Manager
Tonya Martinez	LCAM, Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Eric Johnson inquired as to the possibility of alternative solutions for the skate park. He presented images of an alternative skate park option for the Board to consider. The Board discussed issues with the statutes associated with limited liability immunity granted for skate parks.

THIRD ORDER OF BUSINESS

Staff Reports

- A. Community Director**
1. Operations Report

Ms. Holly Quigley presented her monthly operations report to the Board and addressed their questions.

Ms. McDougald inquired about the paper towel incident at the Hawk Park pool to try to determine if it was an isolated incident.

B. District Counsel

Mr. Craine noted that there were agenda items during which he would provide comment.

B. District Engineer

Not present.

C. District Manager

Mr. Cox advised the Board that the next meeting will be held on August 9, 2016 at 5:30 p.m.

Mr. Cox reviewed the current Action Item list with the Board. The Board discussed having the Hawk Park pool resurfacing project be revisited in the October timeframe and directed staff to begin gathering proposals. Ms. Morrison requested that a sign is posted in August to explain what is going on with the skate hockey league.

Mr. Cox presented the monthly financial report with the Board. The Board discussed the financials and commented on the current balances. Ms. Morrison expressed her thoughts regarding the willingness of the Board to take on projects with the funds that are available in the current budget.

FOURTH ORDER OF BUSINESS

**Presentation of Monthly Maintenance
Inspection Reports**

Mr. Cox presented the monthly maintenance report from Aquatic Systems. The Board discussed and requested that the reports show more information about the problematic ponds. The Board discussed having the complete pond maps in the report for Fishhawk CDD as opposed to the current half of the maps.

Mr. Clayton Yancey, of Brightview, introduced Mr. Christian Padgett as his replacement at Brightview. He explained that he had accepted another position. Together, they presented the monthly landscape inspection report. He advised the Board of the progress being made on landscaping renovations for the four entrances and the cul-de-sac at Verio Ridge. Mr. Yancey advised that there is still some mulching left to be done and the softball field is nearly completed.

FIFTH ORDER OF BUSINESS

Discussion of Landscape Renovations

Ms. Terrie Morrison discussed the entrance renovations that have been completed and demonstrated the route that she recommended for future renovation work. She suggested that the next phases to be completed are Heron Glen, Teal Rise and Merlin Glen and then the remainder to be completed within the next three months.

Mr. Padgett advised that the proposals for the next entrances will be furnished by the design team and they will be available by the next meeting. The Board discussed and advised that they will continue to use a not-to-exceed amount approach to approving the proposals that will be submitted and have the Chairman approve them.

Mr. Randy Crouse expressed concerns about the Vireo Ridge cul-de-sac landscape circle. He advised that he received concerns from local residents about the current renovations. Mr. Cox suggested that the Board wait until the project is completed and then evaluate if it needs more renovation. Ms. Morrison reminded the Board that this was the first attempt and that it is the trial project for other circle renovations. The Board noted that whatever the final renovation looks like, it needs to be consistent with other circles renovated. Mr. Crouse advised that he would like to table this discussion and get more feedback from residents.

SIXTH ORDER OF BUSINESS

Presentation of the USDA Trappings Report

Mr. Cox presented the USDA Trappings report for the month of June.

SEVENTH ORDER OF BUSINESS

Discussion of the Fitness Equipment Assessment

Mr. Doug Carter with FITREV was present to discuss the status of the fitness equipment on hand in the Osprey Club fitness center. He described the condition of the cardio and strength equipment and what drives the cost of repairs. He explained the option of replacing the multi-station gym equipment (S345) with new Precor equipment.

On a Motion by Mr. Reiser, seconded by Mr. Crouse, with four votes yes and Ms. McDougald voting no, the Board approved the acquisition of a Precor Glide Functional Strength Trainer, a Precor Vitality Leg Extension/Curl and a Precor Mult-Adjustable Bench with a not-to-exceed amount of \$7,500.00 for the Fishhawk Community Development District.

Ms. Morrison expressed her concerns that ADA requirements are maintained.

EIGHTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

- A. Consideration of Minutes of the Board of Supervisors' Regular Meeting held on June 14, 2016
- B. Consideration of Operation and Maintenance Expenditures For June 2016
- C. Presentation of Shared Costs and Reimbursements

Ms. Morrison requested a change to the minutes regarding how the language was written regarding the probationary period. Mr. Reiser expressed his concern that he had previously expressed that the Board did not have independent counsel and that it was not in the minutes. The Board discussed invoices in the O&M report.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board approved the consent agenda items A-C, with the June 14, 2016 minutes amended, for the Fishhawk Community Development District.

NINTH ORDER OF BUSINESS

Discussion Regarding the Skate Park Project

Mr. Biff Craine provided an update of his discussion with the County Parks Department representatives regarding the Fishhawk Skate Park Project. He explained that the County is still compiling the results from all of their community meetings and evaluating how they might fit into their Master Plan. The Board discussed the status of the existing remains of the skate park. Ms. Morrison discussed whether it would be prudent to remove the remains of the current skate park for aesthetic purposes. Mr. Craine suggested it not be removed at this time unless it constitutes a safety issue.

Mr. Crouse expressed interest in alternate solution presented during the audience comments instead of a new concrete style skate park and the Board discussed the topic. Mr. Craine discussed the length of the lease the Board would accept from the County Real Estate Department and the Board suggested 10 years as a minimum.

The Board requested that staff look at the legal aspects, the pricing associated with the alternative solution and to try to bring back information to the next meeting. On the topic of removing the existing skate park remains, Mr. Craine advised on the remaining portions of the existing skate park will be updated at the next month's meeting.

TENTH ORDER OF BUSINESS

Discussion of Field Management Services Contract

Mr. Cox presented and explained the proposed Rizzetta & Company contract for Field Management Services to the Board. The Board discussed the contract and concluded that the services were not needed at this time. The Board noted that they might need Mr. Toborg's services in the future on an as needed basis.

On a Motion by Mr. Crouse, seconded by Mr. Reiser, with all in favor, the Board disapproved the Rizzetta & Company Field Management Services contract, for the Fishhawk Community Development District.

ELEVENTH ORDER OF BUSINESS

Discussion Regarding Amenity Assessment Equalization Plan

Mr. Biff Craine explained the current status of the concept he had previously presented and approved in concept by the Board. He requested that the Board identify the individuals on the Board who would be the designated members of the working group. He noted that the first meeting would most likely be in August to take care of the administrative organization. He felt that in September the group would begin formulating the concept in greater depth. He laid out tentative plans for future meetings leading up to developed information for budget submission for the fiscal year 2017-2018 budget as the "amenities budget".

Ms. Morrison wanted to know when the respective CDD Boards will have an opportunity to approve or disapprove the continuance of the concept. She also expressed her concern that the use of the word "fair" in the name of the working group implies that the previous agreements were not fair and would like to avoid using that term. The Board members discussed the plan and the concept. Mr. Reiser expressed concern with the proposed concept and that the entire Board was not being asked to develop the concept. The Board discussed the selection process for determining the candidates for the working group. After a discussion of the Board members of who were interested being selected, the Board determined that Mr. Course and Ms. McDougald were the Board's selection for the first meeting in August.

TWELFTH ORDER OF BUSINESS

Consideration of Arbitrage Calculation Series 2004

Mr. Cox presented the arbitrage calculation report for the Series 2004 bond.

On a Motion by Mr. Crouse, seconded by Ms. McDougald, with all in favor, the Board approved to accept and file the Arbitrage Calculation Series 2004, for the Fishhawk Community Development District.

THIRTEENTH ORDER OF BUSINESS

Public Hearing Regarding Fiscal Year 2016-2017 Proposed Budget

Mr. Cox explained the process in place to finalize the approval of the final budget for the next fiscal year and requested a motion from the Board to open the duly noticed public hearing for the proposed budget for Fiscal Year 2016-2017.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board opened the Public Hearing for the FY 16-17 Budget meeting, for the Fishhawk Community Development District.

Mr. Cox opened the floor for the members of the public to provide comments to the Board regarding the proposed budget. No comments were provided from the public.

Mr. Cox requested a motion from the Board to close the duly noticed public hearing for the proposed budget for Fiscal Year 2016-2017.

On a Motion by Mr. Crouse, seconded by Ms. McDougald, with all in favor, the Board closed the Public Hearing for the FY 16-17 Budget meeting, for the Fishhawk Community Development District.

Mr. Cox suggested that the Board consider increasing the management contract line item by \$18,000 in order to fund the positions that were approved in the amenity management contract. He suggested to counter this increase that the Reserve Fund budget be reduced by the same amount. The Board agreed to this change and had no other changes to make to the proposed budget.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-02,
Adopting the Fiscal Year 2016-2017 Final
Budget**

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board adopted Resolution 2016-02, Adopting the Fiscal Year 2016-2017 Final Budget, for the Fishhawk Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-03,
Imposing Special Assessments and
Certifying Roll**

Mr. Cox presented Resolution 2016-03 and explained the purpose and contents of the resolution.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board adopted Resolution 2016-03, Imposing Special Assessments and Certifying the Roll, for the Fishhawk Community Development District.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. McDougald inquired about whether there had been a change in the security company currently being utilized. She discussed a meeting that the County was holding to discuss the possible positioning of a County ambulance station in the community.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Crouse, seconded by Ms. McDougald, with all in favor, the Board adjourned the meeting at 8:00 p.m. for the Fishhawk Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman