
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Fishhawk Community Development District was held on **Tuesday, December 13, 2016, at 5:30 p.m.** located at the Osprey Club, 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

Terrie Morrison	Board Supervisor, Chairman
Randy Crouse	Board Supervisor, Vice Chairman
Steven Reiser	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary
Timothy Coffey	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	Regional District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Holly Quigley	Community Director; Fishhawk CDD
Clayton Yancey	Brightview Representative

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order at 5:30 p.m., read the roll call and it was determined quorum was met.

SECOND ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Supervisors

Mr. Cox, a notary public in the State of Florida, administered the oath of office to Terrie Morrison, Kerri McDougald and Steve Reiser. Ms. Morrison, Ms. McDougald and Mr. Reiser swore and affirmed to the oath and executed the oath.

THIRD ORDER OF BUSINESS

Audience Comments

Mr. Cox provided the Board with written comments that had been submitted by Mr. Shawn Lesh who had requested they be provided to the Board. The Board requested time to review the comments and inspect the subject area before the next meeting.

Mr. Eric Johnson addressed the Board regarding the Board's and the County's current actions to have a skate park installed in the District and re-stated his preference that it be a pump track instead of a

skate park. He noted that he has started an online petition to have the Board and County consider a pump track as well as the skate park. Ms. Morrison expressed her concerns about the direction Mr. Johnson was taking and that she was concerned it might have a negative effect on the efforts underway with Hillsborough County.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Community Director

1. Operations Report

Mr. Crouse inquired about the exact location of the burning incident on a community bridge and Ms. McDougald requested that the topic of addressing Mr. Lesh's concerns about the gazebo in Hawk Park be added to the action item list.

Ms. Bridget Wilson, with Cardinal Roofing, presented a slide show of photos showing the current condition of the Osprey Club shingle roof. The Board discussed the issue and considered a proposal from Cardinal Roofing for suggested repairs for \$12,840.

Mr. Cox opened the floor for comments from the audience regarding the proposal and there were none.

On a motion from Ms. McDougald, seconded by Mr. Reiser, with all in favor, the Board approved the Cardinal Roofing proposal for roof repairs and maintenance at the Osprey Club Main Building in the amount of \$12,840. for the Fishhawk Community Development District.

Ms. Quigley informed the Board of a request for a new fitness class from Pure Barr, once per month on Fridays, during the day and indicated that a six-month agreement will be executed.

Ms. Quigley stated a long-standing policy is in place where approved clubs may have free use of the Osprey Clubhouse on Tuesday evenings or Hawk Park clubhouse on Thursday evenings. As there is increased demand for the Osprey Clubhouse and minimal use of the Hawk Park Clubhouse Ms. Quigley indicated that the plan is to move all the Tuesday and Thursday free use club nights to the Osprey Club and that staff is already on-site so there will be no additional costs incurred.

Ms. Quigley advised the Board of a serious water intrusion issue in the Osprey Club that was found to have started with a leak behind the wall in the women's restroom. She noted that the leak had spread to other areas within the building before it was located and fixed. She further noted that the repair process would be significant and that a claim has been filed with the insurance company. She discussed how this would definitely affect the Osprey Club and that to date no timeline has been established for the repairs. As a result, no new private rental bookings are being taken until a definite timeline has been established for the repair work. She noted that the plan was to bring in a general contractor who would handle all of the work required.

FIFTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Reports

1. Landscape Maintenance Report

Mr. Clayton Yancey, with Brightview, provided the Board with an update of the work that had been accomplished during the past month. Ms. Morrison opened a discussion of the planters at the entrance and the issue with keeping them properly landscaped with plants. Mr. Yancey, discussed the planters and its possible soil and drainage issues. The subject of fixing the planters was requested to be placed on the action item list. Mr. Yancey also discussed the plan to replace sod at the softball field.

The Board discussed the plan to continue with the renovation of entrance landscaping. They requested that Mr. Yancey provide proposals for work at Shearwater, 2nd Heron Glen entrance, Kestral Ridge and Vireo Ridge 2nd cul de sac. The Board agreed to have Mr. Yancey submit the proposals and have Mr. Coffey review and approve.

On a motion from Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board authorized Mr. Coffey to review and approve landscape proposals for Shearwater, 2nd Heron Glen entrance, Kestral Ridge and Vireo Ridge 2nd cul de sac with a not to exceed total of \$10,000., for the Fishhawk Community Development District.

The Board considered a proposal for the Paloma Glade entrance renovation in the amount of \$1,747.50.

On a motion from Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board approved the Paloma Glade entrance renovation in the amount of \$1,747.50, for the Fishhawk Community Development District.

The Board considered a proposal for Sandhill Place entrance renovation in the amount of \$1,963.

On a motion from Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board approved the Sandhill Place entrance renovation in the amount of \$1,963., for the Fishhawk Community Development District.

Mr. Cox asked the Board if they would like to continue their Cogon Grass removal agreement with Finn Outdoors for \$1,050. per quarter for \$4,200. annually.

On a motion from Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board approved the Finn Outdoors proposal for Cogon Grass maintenance in the amount of \$4,200. annually, for the Fishhawk Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports (Continued)

B. District Counsel

Mr. Craine provided a brief update of the progress of the coordination with Hillsborough County Parks and Recreation regarding the skate park.

Mr. Craine presented proposed Resolution 2017-04, Repealing Prior Resolutions Appointing Bond Counsel, and explained that it was needed as a result of the District's long standing Bond Counsel having changed firms and that it would be in the Board's best interest to change its Bond Counsel service to the new firm. He explained that an engagement letter would follow if the Resolution was adopted.

On a motion from Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board adopted Resolution 2017-04, Repealing Prior Resolutions Appointing Bond Counsel, for the Fishhawk Community Development District.

Mr. Craine provided an update of the recent activities of the Fishhawk Amenity Advisory Committee. He explained that the Committee was examining options including the possible merging of the three CDDs versus the forming of an Amenities Board. Ms. Morrison expressed her opinion that the Board should consider seeking outside professional guidance of the matter of merging the Districts. Mr. Reiser asked what the benefits were for the residents in Fishhawk CDD and the Board held a lengthy discussion on the topic. Mr. Craine indicated that he will provide a report to the Boards and that a meeting of all 3 Fishhawk CDD Boards would be scheduled for January for full discussion of the committee's report and recommendation.

C. District Engineer

The District Engineer was not present.

SEVENTH ORDER OF BUSINESS

District Manager

Mr. Cox advised the Board that the next meeting will be held on Tuesday, January 10, 2017, 5:30 p.m.

Mr. Cox reviewed the current Action Item list with the Board.

Mr. Cox presented a Certificate of Incumbency form from US Bank and explained that the Trustee required signatures of the Board members on the form for the purpose of verification of signatures on US Bank related documents.

EIGHTH ORDER OF BUSINESS

**Presentation of Monthly Maintenance Reports
(continued)**

1. Aquatic Maintenance Report

The Board reviewed the monthly report. The Board noted that Pond #13 was not in the report as had been requested. They requested that Pond #13 be included in the next report. They also reiterated that the report be constructed in such a way as to show the ponds that are currently of most concern.

2. USDA Trappings Report

The Board reviewed the monthly report.

NINTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the consent agenda that included Minutes of the Board of Supervisors' meeting held on November 8, 2016; the Operations and Maintenance Expenditures Report for October 2016 and the Presentation of Shared Costs and Reimbursements. The Board members made minor amendments to the November 8, 2016 minutes. They also requested that Staff review the most recent invoice for install of the winter annuals to determine if a credit was due back from Brightview, as the Board had previously eliminated installing annuals in the Tanager Circle. The Board also noted that the Tampa Bay Times invoice in the amount of \$295.50 dated October 3, 2016 for advertisement of the Amenity Committee meeting of Oct 12, 2016 should be split between all 3 Districts and requested staff to correct accordingly.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the consent agenda items A-C, as amended, for the Fishhawk Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2017-03, Designating Officers

Mr. Cox explained they are required to re-designate the officers of the Board and opened the floor for nominations for Chairman and Vice-Chairman. Ms. McDougald nominated Ms. Morrison as Chairman and Mr. Crouse nominated Mr. Reiser as Chairman. The Board voted 4-1 for Ms. Morrison as Chairman. Ms. McDougald nominated Mr. Crouse as Vice-Chairman and no other nominations were made. Mr. Cox noted that the remaining Supervisors as well as Mr. Cox and Mr. Matt Huber would be included on the Resolution as Assistant Secretaries for the District.

On a Motion by Ms. McDougald, seconded by Mr. Coffey, the Board adopted Resolution 2017-03, Designating Officers, for the Fishhawk Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Hawk Park Signage Renovation Proposal

Mr. Cox presented the Hark Park signage renovation proposal from Signature Signs for \$1,825.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, approved the Hark Park signage renovation proposal in the amount of \$1,825., for the Fishhawk Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Asphalt Trail Repair Proposal

Mr. Cox presented the proposal from Site Masters for repair of the asphalt trail for \$2,600.

On a Motion by Mr. Crouse, seconded by Ms. McDougald, approved the asphalt trail repair proposal in the amount of \$2,600., for the Fishhawk Community Development District.

THIRTEENTH ORDER OF BUSINESS

Discussion of District Services

This topic was tabled until the next meeting. Mr. Reiser requested that the current contract and budget items related to Rizzetta expenses be included in the next agenda.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Morrison inquired about the CDD 101 presentation that Rizzetta is presenting on January 19, 2017.

Mr. Reiser requested an agenda item with supporting documentation be provided to the Board regarding the Amenity Advisory Committee at the next meeting.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. McDougald, seconded by Mr. Reiser, with all in favor, the Board adjourned the meeting at 7:50 p.m. for the Fishhawk Community Development District.
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Secretary Assistant Secretary



Chairman/Vice Chairman