

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of Fishhawk Community Development District was held on **Tuesday, October 11, 2016, 5:31 p.m.** located at the Osprey Club, 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

Kerri McDougald	Board Supervisor, Chairman
Steven Reiser	Board Supervisor, Vice Chairman
Randy Crouse	Board Supervisor, Assistant Secretary
Terrie Morrison	Board Supervisor, Assistant Secretary
Timothy Coffey	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	Regional District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Holly Quigley	Community Director; Fishhawk CDD
Pat Rynkowski	Amenities Manager
Tonya Martinez	LCAM, Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order at 5:31 p.m., read the roll call and it was determined quorum was met.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Todd Siegfried commented that the signage at Hawk Park needed maintenance and that there was treatment needed for algae in the ponds, specifically pond #79.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Director
1. Operations Report

Ms. Quigley responded to questions from the Board regarding her monthly report, the theater system repairs, and resident concerns regarding the fitness center.

Ms. Quigley presented a Vertex Proposal to repair the Hawk Park pond fountain. Because this was an off-agenda item, Mr. Cox opened the floor for residents to provide comments.

On a motion from Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board approved the Vertex proposal for the pond fountain repair of \$3,264.76 for the Fishhawk Community Development District.

Ms. Quigley informed the Board that the picnic tables at the Gazebo in Hawk Park needed to be discarded and inquired if the Board desired to replace them. The Board directed staff to remove the tables and the Board would consider replacing them at a future date.

Ms. Quigley informed the Board that the Supervisor of Elections staff informed her that the security cameras inside the Osprey Club would have to be turned off due to election laws regarding cameras. She indicated that the plan is to cover the cameras.

B. District Counsel

Mr. Craine provided an update regarding the initial Amenity Working Group meeting held on October 12, 2016 and that it was renamed the Fishhawk Amenity Advisory Committee. He also informed the Board that a meeting was set for him, Mr. Cox and Ms. Quigley to meet with representatives of Hillsborough County Parks and Recreation to discuss the potential future of the skate park. He noted the meeting was set for 3:00 p.m., Friday, October 21, 2016 at the County Building. He informed the Board that the County had appropriated \$300,000.00 to be used within the area and that the meeting would hopefully shed light on whether or not it would be used towards the skate park. Ms. Morrison expressed her concerns that the remaining portions of the existing ramp at the Skate Park had become dangerous and asked the Board members to consider approving its removal. Because this was an off-agenda item, Mr. Cox opened the floor for residents to provide comments.

On a motion from Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board directed staff to remove the remaining ramp from the Skate Park, subject to confirmation that it does constitute a violation of the lease, for the Fishhawk Community Development District.

Mr. Craine opined, after looking at the lease agreement with the County, that the District could remove the remaining portions of the skate park without violating the agreement.

Ms. Morrison expressed her concerns about the Advisory Committee not having met and that they would be able to expedite their process.

C. District Engineer

The District Engineer was not present.

FOURTH ORDER OF BUSINESS

Landscaping Report

Mr. Christian Padgett, with Brightview, informed the Board that Mr. Clayton Yancy was working with Brightview once more and would be re-assigned to Fishhawk CDD and CDD II. Mr. Padgett presented that the next round of annuals had been installed and explained changes that were being made from what was originally proposed. Mr. Padgett reviewed entrance renovation proposals and explained why the proposals came in higher than the Board had requested. He explained the size difference of the entrances from previous ones renovated and answered questions from the Board

regarding the renovations for Heron Glen, Heron Park, Merlin Glen, and Teal Rise. The Board discussed work to be completed as they move forward.

On a motion from Ms. McDougald, seconded by Mr. Crouse, the Board approved the Brightview entrance proposals for Heron Glen, Heron Park, Merlin Glen, and Teal Rise totaling \$19,531.72, for the Fishhawk Community Development District.

Mr. Padgett indicated there would be a “massive” effort to begin trimming trees beginning October 17th.

FIFTH ORDER OF BUSINESS

District Manager

Mr. Cox advised the Board that the next meeting will be held on Tuesday, November 8, 2016 at 5:30 p.m. at Hawk Park being moved due to the November 8th General Elections being held at the Osprey Club.

Mr. Cox reviewed some recent admin assistant staff changes within Rizzetta and Company.

Mr. Cox reviewed the history of Fishhawk CDD and CDD II both initially budgeting \$3,000 for Field Management Services by Rizzetta and that Rizzetta had prepared an agreement to service both Districts with a combined agreement for \$6,000 total. He reminded the Board that they had previously decided not to accept that agreement and as a result, Rizzetta had offered the agreement to Fishhawk CDD II for the \$6,000 total. He explained that the Fishhawk CDD II was not accepting that agreement. He noted that Fishhawk CDD III had accepted an agreement for the services. The Board discussed the plans in place to hire an assistant for Ms. Quigley and how that might affect this decision. The Board members discussed the future consideration of various options associated with revised agreements and concluded that they were not interested.

Mr. Cox informed the Board that an updated District Management Contract had been presented to CDD II and explained the purpose and contents. He noted that Rizzetta & Company was waiting for comments from that Board regarding the contract before any further presentations of the contract would be considered. Ms. Morrison indicated that if a new contract was presented, she felt this would be a basis for putting the contract out for proposals due to its size.

Mr. Cox reviewed the current Action Item list with the Board. Upon reviewing the item associated with the new fitness center equipment, Mr. Reiser requested that staff recover the cable attachment accessories (rope, triangles, etc.) that were available on the former equipment so they could be used with the new.

Mr. Cox reviewed the District monthly unaudited financials with the Board members.

SIXTH ORDER OF BUSINESS

Monthly Maintenance Inspection Reports

Mr. Cox presented the monthly maintenance report from Aquatic Systems and the report from USDA for hog trapping. The Board members discussed the previously mentioned pond #79. The Board also requested information regarding how Aquatic Systems selects the ponds to be photographed.

SEVENTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

Mr. Cox presented the Consent Agenda Items to the Board for their consideration. He noted some amendments that were being made to the September 13, 2016 minutes. The Board made additional amendments to the minutes presented. Mr. Reiser requested the audio of the September meeting be checked to verify if a motion was made to authorize Mr. Craine the authority to commit up to \$250,000 of District funds when the next meeting with the County was held and if so, to add that to the minutes.

On a Motion by Ms. McDougald, seconded by Mr. Reiser, with all in favor, the Board approved the consent agenda items A-C, as amended, for the Fishhawk Community Development District.

EIGHTH ORDER OF BUSINESS

Discussion of Skate Park Renovation

The Board and staff discussed the next meeting with the County Parks and Recreation Department representatives scheduled for October 21, 2016. Mr. Cox and Mr. Craine explained information they had individually received in their separate conversations with the County in preparation for the meeting.

NINTH ORDER OF BUSINESS

**Consideration of Pool Renovation Quotes
for Hawk Park**

Mr. Cox presented the Hawk Park pool resurfacing quotes to the Board for their consideration.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the Executive Pools Proposal for the renovation of the Hawk Park pool, for \$30,629 and \$40 per LF for crack repairs, for the Fishhawk Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Carpet and Tile Quotes

Mr. Cox presented a carpet proposal for the Osprey Club and a tile proposal for Hawk Park Club House and Ms. Quigley addressed questions from the Board. The Board tabled the Hawk Park flooring proposal until the November meeting so they would have a chance to see the current floor and proceeded with the carpet proposal.

On a Motion by Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board approved the Osprey Club flooring proposal, for \$5,372.15, for the Fishhawk Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Payne HVAC Agreement
Renewal**

Mr. Cox presented the Payne HVAC maintenance renewal agreement for the HVAC systems at Osprey Club and Hawk Park and confirmed that there is no change in price.

On a Motion by Ms. McDougald, seconded by Mr. Coffey, with all in favor, the Board approved the Payne HVAC agreement renewal for the Fishhawk Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Aquatic Systems
Fountain Service Agreement**

Mr. Cox presented the Aquatic System fountain service agreement renewal and confirmed that there is no change in price.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the Aquatic Systems fountain service agreement renewal for the Fishhawk Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Suncoast Pool Service
Agreement**

Mr. Cox presented the Suncoast Pool Service agreement renewal, and confirmed that there is no change in price.

On a Motion by Mr. Crouse, seconded by Ms. McDougald, with all in favor, the Board approved the Suncoast Pool Service agreement renewal for the Fishhawk Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01,
Designation of the Location of District's
Record of Proceedings**

Mr. Cox presented the Resolution 2017-01, Designation of the Location of District's Record of Proceedings and explained it's need to the Board.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board approved Resolution 2017-01, Designating of the Location of District's Record of Proceedings for the Fishhawk Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-02,
Designation of Treasurer**

Mr. Cox presented the Resolution 2017-02, Designation of Treasurer and explained its purpose and content.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board approved Resolution 2017-02, Designation of Bill Rizzetta as Treasurer for the Fishhawk Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Consideration 2017 Calendar of HOA
Events**

Mr. Cox presented the 2017 Calendar of Fishhawk Homeowners' Association (HOA) Events.

On a Motion by Ms. McDougald, seconded by Mr. Crouse, with all in favor, the Board accepted and filed the 2017 Calendar of HOA Events for the Fishhawk Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. McDougald expressed her concerns regarding Market Day. She questioned why they limit it to only one vendor for the organic foods. She indicated she would like more variety.

Ms. Morrison informed Board that the Memorial Bench would be installed within the next two weeks and a small ceremony would be held on October 20, 2016. Ms. Morrison requested that the Board look into placing video surveillance on the front fountain due to recent repeated vandalism.

Mr. Reiser requested the Amenity Working Group meeting be advertised on the marquee and requested that the meetings be held in facilities within the community.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. McDougald, seconded by Mr. Reiser, with all in favor, the Board adjourned the meeting at 7:11 p.m. for the Fishhawk Community Development District.



Secretary Assistant Secretary



Chairman/Vice Chairman